The grade F is given if the student has failed based on the evaluation of required work and course objectives. Any required course in which the student has received a grade that is less than satisfactory D or F must be repeated either at the University of Mississippi School of Nursing or, with permission of the dean, at another college or university. A minimum grade of B is required on any course repeated at another college or university. Both the first grade and the grade received when the course was repeated are calculated in the School of Nursing overall grade point average (GPA) for BSN students.

Change of Grade
A course instructor may change a reported grade only if the original grade was incorrectly assigned due to clerical or computational error, or if a student meets the requirements for the removal of an Incomplete grade.

GRADUATE STANDARDS FOR SCHOLASTIC PERFORMANCE
Graduate students must achieve a cumulative School of Nursing grade point average of 3.0 in order to graduate. Recommendations regarding promotion, graduation, required remedial work, or dismissal are made by the associate dean.

Grading
The School of Nursing employs a numerical grading system based on 0-100. In certain courses, a mark of P is given to indicate that a student has received graduate credit, but has been assigned no quality point grade in the course. However, in courses approved for a mark of P, instructors may assign the quality point grade of F. The instructor issues a final grade based on the evaluation of the student's work and achievements of the course objectives. Evaluation of 500-level and higher courses will be expressed according to the letter system listed below.

MSN and DNP
A Excellent 100-90
B Good 89-80
C Satisfactory 79-70
F Failure below 70
P Pass (Credit given but no quality points awarded)
I Incomplete
W Withdrawn
X Audit

A student must achieve a grade of 70 or higher in each graduate course and must satisfactorily complete all requirements stated in the syllabus for each course to become eligible for progression. A grade of Incomplete is reported when the student has not fulfilled the course requirements. A grade of Incomplete is not an expectation but rather a privilege that is extended in unusual circumstances by the course coordinator. The course coordinator determines the time allowed for the student to remove the Incomplete grade. The Incomplete grade is converted to a grade of F if not removed within 12 months from the time it was assigned.

Change of Grade
A course instructor may change a reported grade only if the original grade was incorrectly assigned due to clerical or computational error, or if a student meets the requirements for the removal of an Incomplete grade.

UNDERGRADUATE and GRADUATE PROGRESSION POLICIES
Final grades in completed courses are available through the student portal at the end of each academic semester. The associate dean will notify students of actions taken after grades are reviewed. The registrar reserves the right to withhold transcripts and diplomas until all account holds are removed.

Leaves of Absence (LOA)
The School of Nursing requires that all students be enrolled every semester or be on an approved Leave of Absence unless there is no course offered in the student’s plan of study for the semester. Students who do not meet this requirement will be academically withdrawn. Students may be granted a leave of absence for a period of time not to exceed a total of one year for legitimate health, personal, military or other appropriate reasons.

In case of a request for a medical leave of absence, the School of Nursing may obtain an independent verification through referral from Employee and Student Health at the Medical Center. Prior enrollment in the School of Nursing is required for a student to be granted a leave of absence. Accepted students who have signed the letter of intent but who have never enrolled are not eligible for a leave of absence.

Because of the intensity of the curricula, the phasing of the courses and the rapid changes in nursing knowledge, a student may be required to restart courses from the beginning upon returning from leave. Traditional and Accelerated students are required to complete a Re-entry Skills Validation upon return from Leave of Absence.

To be granted a leave of absence, the student must:
- be in good academic standing,
- notify the associate dean in writing of the request for leave of absence,
- obtain approval from the associate dean, and
- inform the associate dean, in writing, of intentions regarding future enrollment.

Students who fail to return to the academic program within the specified time will be withdrawn from the program. If the student has courses in progress at the time the leave of absence is granted, a letter grade of F may be assigned to these courses. A student on leave of absence will not be assigned any academic or clinical responsibilities. Upon return from leave of absence, the student will re-enroll and will pay all tuition and fees appropriate for the period of re-enrollment. No leave of absence will be granted without all appropriate prior approvals.

Withdrawal
Registration for a course makes the student responsible for attending class until the course is completed or until the student withdraws from the course, with the permission of the program director and the associate dean and approval of the dean. Failure to comply will result in recording failing grades in all courses in which the student is registered. Approved withdrawals, if completed on or before the last day specified by the academic calendar, will not be recorded on the student’s record. Withdrawal authorized after this date will be recorded as a W through the 10th week of the fall and spring semesters and the 6th week of the summer semester. Withdrawals authorized after this date will be recorded as W if the student is passing the course at the time of withdrawal; a grade of F will be recorded if the student is failing.

No withdrawals will be granted during exam week. A maximum of two course withdrawals are allowed in the baccalaureate programs.
Progression
Grades and progress of each student are reviewed by the associate dean at the end of each grading period. Students who do not meet the established criteria will be notified. Progression in the baccalaureate programs requires a minimum cumulative GPA of 2.0 in all required nursing courses. Graduate students must have a minimum cumulative overall GPA of 3.0 in order to graduate.
- If a student makes a grade of D or F in a course, the course may be repeated once provided the overall GPA is a 2.0. Students who receive a grade of C or better in a course are not permitted to repeat the course.
- If a student repeats a failed nursing course and does not make a grade of C or better, the student will be dismissed from the program. Students dismissed from the program will be notified by the dean of the School of Nursing.
- Only one nursing course may be repeated. If a student receives a D or F in a second nursing course, the student will be dismissed from the program.
- Traditional and Accelerated students who are on an Alternate Plan of Study due to grades are required to complete a Re-entry Competency Evaluation of skills prior to enrollment in a clinical course.
- Students who receive one F grade in a clinical course may be automatically dismissed from the program.
- Students who have more than two incomplete grades will not be allowed to progress until the incompletes are removed.
- A grade of Unsatisfactory (U) will be assigned for any clinical day during which the student fails to meet minimum professional expectations for the day. If the student receives two unsatisfactory grades in the same clinical course, she/he will receive an F for the course. Clinical faculty reserve the right to assign a U to the student for failure to meet any portion of the required clinical expectations.

Required Revalidation Skills Checkoff
Students who have been out of a clinical course for more than one year are required to perform a revalidation skills checkoff prior to re-entering classes or clinical. The revalidation is necessary to insure that the student has retained the knowledge, skills, and abilities to perform safe patient care for the semester to which they are returning. The student will be provided a list of required skills to be assessed and will also be provided opportunities to practice these skills prior to the revalidation skills checkoff. The student should make contact with the assistant dean one month prior to the beginning of the entering semester so arrangements for the checkoff can be made.

Probation
A baccalaureate student is placed on probation when the nursing cumulative GPA at the end of any semester is less than 2.0. Students in the BSN Program may not be on probation for more than 15 semester hours of required course work. A remedial plan of study is initiated by the academic advisor for any student placed on probation. Graduate students are placed on probation when the cumulative GPA is less than 3.0.

Dismissal
A student may not be permitted to continue enrollment when:
Undergraduate programs:
- The student receives a second failing grade (D or F) in a nursing course; or
- The student has received a grade of F and the student's overall GPA is less than 2.0 on all course work completed in the School of Nursing; or
- Any behavior is determined to be unprofessional, unethical, unsafe, or illegal or when performance is unsuitable for the practice of nursing; or
- The student violates UMMC code of conduct or compliance policies which are subject to disciplinary action, up to and including dismissal.

Graduate programs:
- The student receives a second failing grade (F) in a nursing course; or
- The student receives a grade of F and the student's overall GPA is less than 3.0 on all course work completed in the School of Nursing; or
- The student receives one F grade in a clinical course; or
- Any behavior is determined to be unprofessional, unethical, unsafe, or illegal or when performance is unsuitable for the practice of nursing; or
- The student violates UMMC code of conduct or compliance policies which are subject to disciplinary action, up to and including dismissal.

A student may be dismissed from school without having been placed on probation. Students dismissed from the program for academic reasons and/or unprofessional behavior may appeal the dismissal by following the appeals process. The specific appeals procedure for academic and disciplinary action dismissals is found in the School of Nursing Student Handbook. In the event of an appeal, the student may continue to attend class until the appeal process has been concluded.

Re-admission
A student who has been dismissed from the School of Nursing may apply for admission no sooner than one year after being dismissed from the program. Re-admission is considered on a case-by-case basis. If re-admitted, the associate dean, program director, or admissions committee will design a plan of study based upon the applicant's individual needs.

OFFICE OF STUDENT AFFAIRS AND SERVICE LEARNING
The School of Nursing Office of Student Affairs and Service Learning provides information, resources, and support to nursing students and prospective students through non-academic advisement, career guidance, enrollment management, orientation, recruitment, tutorial information, student leadership programs, community outreach, and special events.

Counselling
Academic and career counseling is available through School of Nursing faculty, Student Affairs, administrative staff, and the University of Mississippi Medical Center Office of Academic Support Services. Mental health counseling is available through appropriate professionals at the University of Mississippi Medical Center and through contracts with other agencies through the Life Sync Student Assistance program. Associate deans, program directors, and the director of student affairs can assist students in locating such services as needed.