

**UMMC Office of Diversity and Inclusion**  
**Inclusive Excellence Impact Program (IEIP) Mini-Grant Application**

**Project Title (up to 200 characters)**

*The title should reflect a clear and concise description of the project.*

**Focus Area for Project (Mark all that apply)**

- Institutional Culture and Climate
- Access and Opportunity
- Faculty/Staff/Student Development
- Health Equity
- Recruitment and Retention
- Teaching and Learning

**Project Team Leadership (up to 5 members)**

*Enter name, title, department, and role on the project.*

**Contact Information for the Project Team Leader**

*Enter name, e-mail address and phone number.*

**Brief Bio of the Project Team Leader (Up to 2000 characters)**

*Be sure to include any experiences, funding, or skills related to the funding request.*

**Project Summary (Up to 1500 characters)**

*If the application is approved, the project summary will be posted on the website of the Office of Diversity and Inclusion.*

**Project Rationale (Up to 6000 characters)**

*Discuss the need for this project and, specifically, its relevancy to diversity, equity, inclusion, social justice and/or racial equity. Rationale for the need for funding should be included. Include any research or best practices; however, this section is not intended to be a full literature review.*

**Project Narrative (Up to 10,000 characters)**

*Be concise and describe the overarching goal and specific aims of the project. You should outline the purpose and targeted audience(s) that will be supported and involved in meeting the objectives and goals of the project. Include up to three (3) SMART goals (Specific, Measurable, Attainable, Relevant, and Time-specific).*

**Total Amount Requested: \$ \_\_\_\_\_ (Up to \$2500 dollars)**

**Project Budget and Budget Justification (Up to 3500 characters)**

*Include an overview of the budget and how funds will be used. Include if other sources of funding will also be used to meet the goals of this project.*

**Project Implementation Timeline (Up to 6000 characters)**

*Although implementation activities and intended outcomes may exceed a 12-month period, please describe project activities and use of the funds through from February 1, 2022 through January 30, 2023.*

**Anticipated Completion Date: \_\_\_\_\_**

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**Project Dissemination (Up to 3500 characters)**

*How will the project be publicized or promoted? Is a peer-reviewed publication being considered?*

**Project Evaluation (Up to 3500 characters)**

*Describe how the team will determine how goals are met. Explain how results advance DEI at UMMC.*

**Project Sustainability (Up to 3500 characters)**

*How will you sustain the project once the implementation period has ended?*

**Team Qualifications (Up to 10,000 characters)**

*Describe the qualifications and roles of each team member.*

SAMPLE

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