



**University of Mississippi Medical Center
John D. Bower School of Population Health
International Travel-Leave Request Form**

Date: _____

Student Full Name*: _____

Student Number: _____ Program: _____

Explanation of Travel: _____

Destination of Travel: _____ Number of Days: _____

Departure Date: _____ Date of Return: _____

SOPH Policy on International Travels for Non-Citizen Alien Students

Non-citizen alien students receiving a graduate school stipend will be given a maximum of 3 weeks leave time for international travel. Travel that extends beyond 3 weeks will require the student to take a leave of absence and financial support will be immediately suspended. Financial support will resume at the beginning of a new pay period once the student returns to school. Any exceptions to this policy will be handled on an individual basis. For additional information regarding this policy, please contact the Office of the Dean.

Student Signature

Date

Program Director Signature

Date

Supervisor/Advisor Signature

Date

Director of Business Operations

Date

Academic Dean, John D. Bower School of
Population Health

Date