



Amazon Wish List Instructions

Thank you for your kind hearts. Your donation of in-kind gifts goes a long way toward brightening a hospital stay for our patients and families.

1. Please look over our Amazon Wish List. The link can be found on our webpage: umc.edu/inkinddonations.
2. Select a gift and add to your cart.
3. Check the "This is a Gift" box located below "Proceed to Checkout" button.
4. If you wish to purchase more than one item for Children's, make sure to complete steps 2 and 3 for each gift.
5. When you are finished adding items, click "View Cart" to ensure your selected items and quantities are correct.
6. If correct, proceed to checkout.
7. In the "Other Addresses" section, be sure to choose "Children's of Mississippi" for "Deliver to this Address".
8. ****Important****: Do not check the gift bag/box option.
9. Please ensure "Gift Receipt" box is checked.
10. ****Important****: In "Gift Message," please include your name, address, email address, and phone number so we know who this gift is from.
11. Click "Save Gift Options."
12. Choose delivery options and continue.
13. Choose payment method and place order.

****Important****: If you would like a tax receipt for your donation, please complete our In-Kind Donation Form (below) and send it with a copy of your Amazon invoice to Office of Development, 2500 North State Street, Jackson, MS 39216 or email it to inkinddonations@umc.edu.



In-Kind Donation Form

In order to keep appropriate records about the donations our community presents to this organization, we ask that you complete the short form below.

Name: _____

Total Amount Donated (*cash, checks, or gift cards only*): \$ _____

Description of Items Donated	Quantity	Estimated Value

**continue on back if more space is needed*

Phone: _____

Email: _____

Mailing Address: _____

City, State, Zip: _____

Donor Signature: _____

Date: _____

Receiving Department Signature: _____

Office of Development Signature: _____

Again, thank you for your kindness.

If you have any questions, please do not hesitate to call the Office of Development at (601) 984-2300.

