



In-Kind Donation Guidelines

Thank you for your kind hearts. Your donation of in-kind gifts go a long way toward brightening a hospital stay for our patients and families. To help us protect our patients and families at this vulnerable time in their lives, please adhere to the donation guidelines below:

- Please review our wish list(s).
- Please **do not wrap** donations – this includes making “goodie bags” of an assortment of items.
- In accordance with Infection Control policies and Children’s of Mississippi guidelines, there are a few things **we cannot accept**:
 - USED items (even gently used)
 - Religious items, or items that include religious references
 - Stuffed animals
 - Toy weapons or violent video games/movies
 - Candy
 - Latex balloons
 - Food and gas gift cards over \$15
 - VISA, MasterCard, American Express gift cards. If you are interested in making a monetary donation, please consider making an online monetary donation at growchildrens.org.
 - “Ride-On-Top” toys, such as bikes, scooters, pogo sticks
- To deliver gifts:
 - Please call: 601.213.8054 or email: inkinddonations@umc.edu to schedule an appointment. **Please note: As a courtesy to others, we reserve the right to reschedule if you are more than 15 minutes late. Please call the number above if you cannot arrive within 15 minutes of your scheduled delivery time.
 - Complete our In Kind Donation Form (included in this document). Please include your signature. Bring the completed form along with your donation to your scheduled appointment time.

- Personal delivery of gifts and/or donations directly to patients is not permitted. If you would like to visit with our patients please contact our Child Life Department: 601.984.2110 or ChildLifeSpecialEvents@umc.edu.

- **To mail gifts:** Please send to the address below and be sure to include a completed In Kind Donation Form (included in this document) in the package.

Children's of Mississippi
Attn: Office of Development – Office Annex II, #162.
2500 North State Street
Jackson, MS 39216



In-Kind Donation Form

In order to keep appropriate records about the donations our community presents to this organization, we ask that you complete the short form below.

Name: _____

Total Amount Donated (*cash, checks, or gift cards only*): \$ _____

Description of Items Donated	Quantity	Estimated Value

**continue on back if more space is needed*

Phone: _____

Email: _____

Mailing Address: _____

City, State, Zip: _____

Donor Signature: _____

Date: _____

Receiving Department Signature: _____

Office of Development Signature: _____

Again, thank you for your kindness.

If you have any questions, please do not hesitate to call the Office of Development at (601) 213-8054.

The University of Mississippi Foundation is a qualified tax-exempt organization under Section 501(c)(3) of the Internal Revenue Service Code and, therefore, your contributions are tax-deductible, TAX ID# 23-7310293. Please consult your tax advisor to determine proper charitable deduction. For additional questions, please contact the UMMC Office of Development at 601-984-2300.

