



### WHAT IS RESPONDUS LOCKDOWN BROWSER?

Respondus LockDown Browser is a custom browser for taking quizzes in Canvas. It prevents you from printing, copying, going to another URL, or accessing other applications during an assessment. If a Canvas quiz requires that LockDown Browser be used, you will not be able to take the quiz with a standard web browser.

Respondus LockDown Browser should only be used for taking Canvas Quizzes. It should not be used in other areas of Canvas.

### INSTALLING RESPONDUS LOCKDOWN BROWSER

LockDown Browser must be installed to each computer being used to take a quiz. Follow the instructions below to install the Windows or Mac version of LockDown Browser.

- Your institution will provide the link for downloading and installing LockDown Browser.
- Follow the download page instructions to obtain the correct installation program.
- Start the LockDown Browser installation program and follow the onscreen instructions to complete the install.

### TAKING AN ASSESSMENT

1. Close all programs, unless one is used to connect to the Internet.
2. Locate the "LockDown Browser" shortcut on the desktop and double-click it. (For Mac users, launch "LockDown Browser" from the Applications folder.)
3. If prompted to close a blocked program (e.g. screen capture, instant messaging) choose **Yes** when prompted.
4. Login to your Canvas course.
5. Navigate to the quiz and select the **Take a Quiz** link.
6. Once a quiz has been started with LockDown Browser, you cannot exit until the **Submit Answers** button is clicked.

### USING WITH A WEBCAM (RESPONDUS MONITOR)

You may be required to use LockDown Browser with a webcam, which will record you during an online, non-proctored exam. (The webcam feature is sometimes referred to as "Respondus Monitor.")

Your computer must have a functioning webcam and microphone. Windows users need to have Adobe Flash Player installed to Internet Explorer, even if a different browser is normally used. Mac users must have Adobe Flash Player installed to Safari. A broadband connection is also required.

If an exam requires LockDown Browser **and** a webcam, follow steps 1-5 in the previous "Taking A Test" section.

At this point the Startup Sequence for the webcam begins.

- You will first need to review and agree to the Terms of Use.
- The **Webcam Check** will confirm that your webcam and microphone are working properly. The first time the Webcam Check is performed on a computer, Adobe Flash Player will require you to select **Allow** and **Remember**.
- The remaining steps of the Startup Sequence will depend on settings chosen by your instructor. Follow the instructions and note your progress along the top of the screen.
- If you encounter a problem, select the **It's not working** link for troubleshooting tips.

The test will begin after the Startup Sequence is complete. You cannot exit LockDown Browser until the test is submitted for grading.

### PROBLEMS?

If you have problems downloading, installing, or taking a test with LockDown Browser, contact your instructor, or your institution's technical help desk.

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