**Important Contact Information**

- **Campus Police**
  - Emergencies: 601-815-7777 (off-campus or cell)
  - Non-Emergencies: 601-815-3072
  - www.umc.edu/police

- **Office of Student Affairs**
  - 601-815-4029
  - www.umc.edu/academic_support

- **Medical School**
  - School of Dentistry (DS03-04)
  - 601-984-6609
  - www.umc.edu/sod

- **Office of the Chief Student Affairs Officer**
  - 601-815-6213
  - www.umc.edu/student_Affairs

- **Office of Student Affairs**
  - 601-984-2486
  - www.pharmacy.umc.edu/student_affairs
  - (N136)

**Emergency Procedures**

1. **Prepare to take action to protect yourself and others as well**
2. **Seek immediate shelter in the nearest safe area and direct others as well**
3. **Protect patients as appropriate**
4. **Run immediately—leave your belongings behind**
5. **Evacuate regardless of whether others agree to follow**
6. **Prevent others from entering an area where the active shooter may be located**
7. **Lock the door or block the entry to your hiding place**
8. **Seek shelter in an interior room away from windows. If the room has windows, close curtains or blinds.**
9. **In patient care areas, begin steps to protect patients as appropriate**
10. **Seek shelter in an interior room away from windows. If the room has windows, close curtains or blinds.**

**Blood Borne Pathogen Exposures**

- **Students** should report to the Student Employee Health Clinic after 3:45 p.m.

**Student/Employee Health**

- **N136** The Student Employee Health Department is responsible for student health (including injured or sick students), processing new employees, on-the-job injuries, drug screening, TB testing, and other health-related matters. It is the policy of the Medical School Health Services to provide an environment that is safe and conducive to learning. The medical school is committed to the health and well-being of all students, faculty, and staff. The Student Employee Health Department provides rapid notification of emergency messages via text messaging, e-mail, and voice mail. Students can increase the effectiveness of this service by maintaining incoming text and phone numbers in the student database. Likewise, faculty and staff should consider maintaining a cell phone number with text service. In the event of an emergency, the Student Employee Health Department can be reached at 601-984-2486.

**LifeSync**

- The University of Mississippi Medical Center provides a comprehensive service to support and coordinate opportunities for students to receive professional counseling services for school-related, personal, and family matters. Students are a valuable part of this institution and we care about their needs and any issues that arise in their lives. These services can offer help and assistance to students. Dependent and household members are included. Licensed professional counselors are available to speak with students 24/7 to help address issues and guide students to appropriate resources within the local community at no cost to the student.

**Office of Academic Support**

- (U155-A) The Office of Academic Support (OAS) is an office within the University of Mississippi Medical Center’s Division of Academic Affairs and provides oversight to the following UMCC support services: 1) Academic Consulting Services, 2) University Tutoring Services, 3) Academic Accommodations, and 4) Teaching in Medical Education. Services are available to students, residents, fellows, and faculty. There are no fees associated with these services, and learners are encouraged to use these services as early in their educational program as possible.

**Office of Academic Support**

- 601-815-4233
  - www.umc.edu/academic_support
Dealing with disruptive students

Tips on handling students in difficulty

- Try to stay calm and 
- Avoid escalating the situation.
- If you feel that the student is becoming violent, call Campus Police immediately.
- If you believe one of your students is struggling with a serious issue, please reach out to your Dean of Students in your school.

Suggestions for helping an emotionally violent student

- Ask the student to leave the classroom. If you feel it is safe to speak with the student, this is best done away from the other students.
- Ask to see the student in private. Assess the level of safety. If the student expresses a desire to leave the classroom, let it happen, but be sure the student knows that he or she is available to the faculty member once he or she has calmed down.
- Call the student by name if possible. This will help create a greater connection between you and the student if you are calm.
- Avoid confronting angry students in the classroom. When correction in class is necessary, correct in a courteous manner, indicating that further discussion can occur outside the classroom.
- If you believe the student needs to be contacted after class, you may ask that the student accompany you to the Dean's Office in your school.

The Student Counseling and Wellness Center

The Student Counseling and Wellness Center (SCWC) was created as the result of a collaboration between the Vice Chancellor's Office and the Department of Student Affairs. Faculty should not continue a class session when a student's behavior has been so insubordinate and disruptive that attempts to continue conduct class will be futile. In this case, a faculty member may have to permanently remove a student from a class without permission from the instructor. Make a record of the details related to the incident(s). Share the record with the Dean of Students in your school.

The mission of the SCWC is twofold—(1) offer high quality wellness education and interventions to empower the well-being of the UMMC student and (2) provide resources to students who need assistance. Students can find instructions for registering (both on-campus or cell) at 601-815-7777 and 866-219-1232. LifeSynch was created as the result of a collaboration between the Vice Chancellor's Office and the Department of Student Affairs. Faculty should not continue a class session when a student's behavior has been so insubordinate and disruptive that attempts to continue conduct class will be futile. In this case, a faculty member may have to permanently remove a student from a class without permission from the instructor. Make a record of the details related to the incident(s). Share the record with the Dean of Students in your school.

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