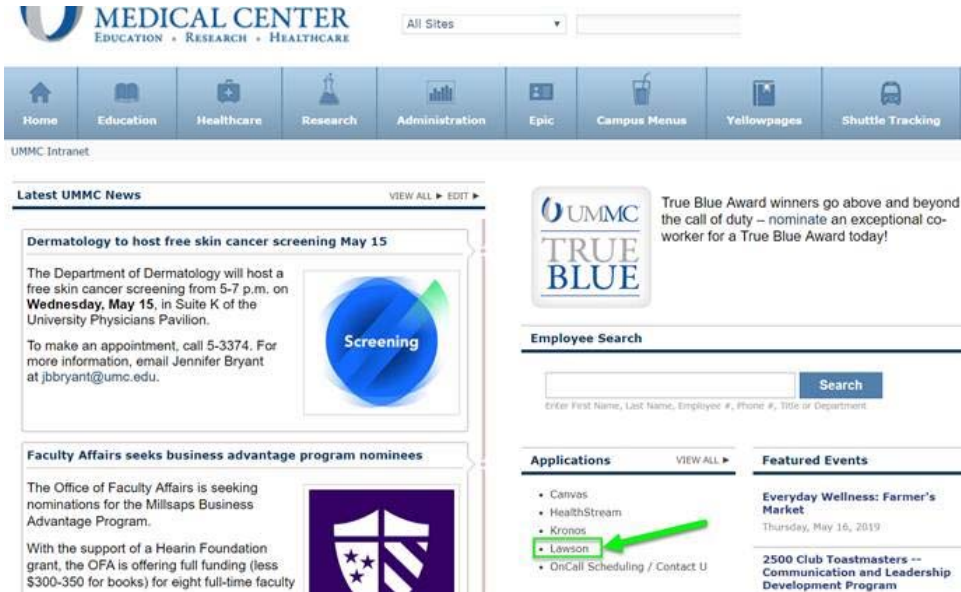


# Tip Sheet: Accessing Halogen

[Instructions for accessing Halogen via Citrix on page 3](#)

1. Go to <https://intranet.umc.edu>



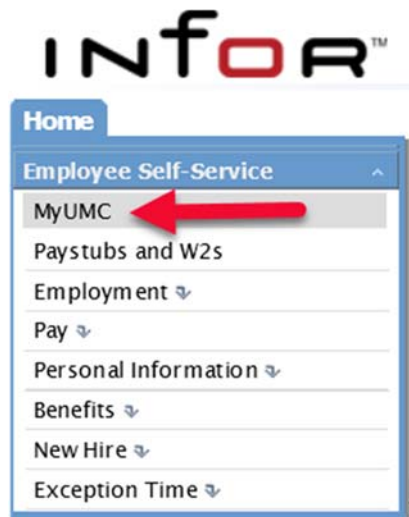
2. Use your UMMC network username and password



3. Click on Employee Self-Service



4. Click on MyUMC



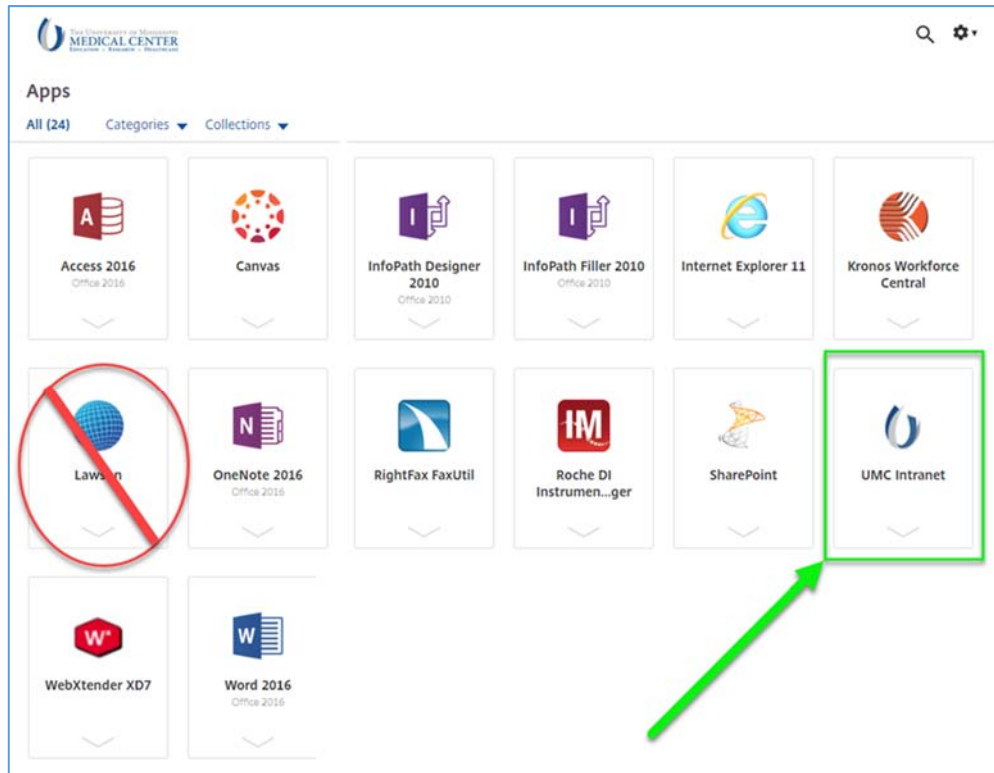
5. Click on the Halogen Icon



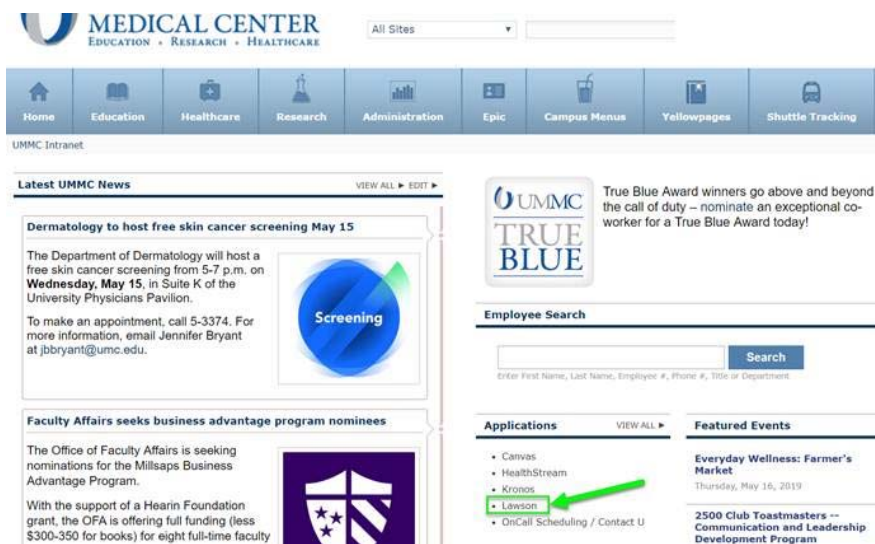
## Accessing Halogen via Citrix

mycitrix.umc.edu > network name and password > UMC Intranet >

Lawson > network name and password > Employee Self-Service > MyUMC > Halogen Icon



### 1. Click on the Lawson link



2. Use your UMMC network username and password

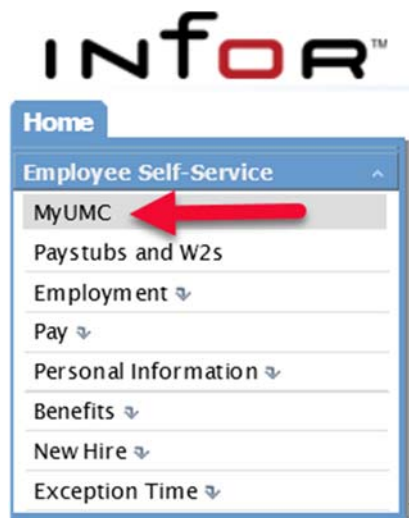


The image shows the Lawson login interface. At the top is the 'LAWSON' logo. Below it is a login box with two input fields: 'User Name' with the placeholder text 'Username' and 'Password' with the placeholder text 'Password'. Below these fields is a 'Login' button.

3. Click on Employee Self-Service



4. Click on MyUMC



5. Click on the Halogen Icon

